

Network of Wellbeing Trustees

Role description

Duration: Trustees are expected to attend four Board meetings per year and to undertake occasional additional tasks. They normally serve for at least three years.

Salary: Trustees are unpaid, but we will pay reasonable expenses.

Location: four three meetings are currently online but we would prefer candidates who can travel to the South-West of England at least annually.

Deadline for applications: 31st May 2025

Start by: July 2025

To apply: Email CV and covering letter to roger@networkofwellbeing.org.

The Network of Wellbeing (NOW) is looking to appoint **two** new Trustees.

Trustees are responsible in law for ensuring that NOW's activities deliver its charitable objects. They have a duty to ensure that NOW complies with charitable and other law and the requirements of the Charity Commission and that its resources are used prudently and with care.

They have responsibility to:

- ensure that NOW is governed to the highest possible standard;
- determine NOW's organisational strategy, in pursuit of its charitable objectives;
- approve NOW's budget and ensure the proper use of its funds and property;
- safeguard NOW's reputation;
- appoint, support, and hold to account NOW's Director.

Person Specification

The Network of Wellbeing is looking for Trustees who:

- have an interest in wellbeing and are committed to our vision and mission;
- have a good understanding of or capable of learning their legal duties, liabilities, and responsibilities;
- are good team workers;
- have experience of developing and putting into effect organisational strategies;
- can work together to support and hold the Director to account;
- can act as ambassadors for the Network;
- are able and willing to devote the necessary time to the role.

Trustees will also be expected to bring specialist knowledge and skills. We have reviewed the expertise and roles played by our existing Trustees and agreed that we would like to recruit:

- someone to be our Company Secretary. This person will be responsible for:
 - advising Trustees and the Director on corporate governance and financial management;
 - overseeing the preparation of agendas and the taking of accurate minutes;
 - keeping up to date with regulatory or statutory changes and policies that might affect us;
 - liaising with our auditors, Companies House and the Charities Commission.

- someone to advise and guide the management of our staff and volunteers. This person will be responsible for:
 - advising Trustees and the Director on all matters relating to the management of staff and volunteers;
 - working with the Director to ensure we have an up-to-date suite of policies and procedures;
 - guiding the Director in the management of the staff, including on pay, to ensure maximum effectiveness.

We are also looking to ensure the diversity of the Trustee group reflects the diversity of people in the UK and would welcome applications from all social groups. We are currently underrepresented by younger people, women and people of colour.

All applications will be considered by the existing Trustees, as advised by the Director. The Trustees will aim to interview suitable candidates through an online process.

Further Information about The Network of Wellbeing

The Network of Wellbeing was formed in 2013. Our vision is people and the planet thriving together and our mission is to connect people, support projects and inspire action for the wellbeing of people and the planet. We do this through events, network-building, our retreat venue Eden Rise, and community projects, such as our Share Shed – a mobile library of things. Our values are collaborative, compassionate and transformative.

The Network of Wellbeing is currently governed through a Board of five Trustees:

- David Green (Chair of Trustees)
- Nigel Woodward
- Margaret Woodward
- Zafar Choudhury

Trustees serve for three years and may be reappointed.

The Network currently employs:

- Roger Higman (Director)
- Mirella Ferraz (Projects Manager)
- Sylvie Mohabir (Manager - Eden Rise)
- Mark Jefferys (Manager - Share Shed)

Our work, as determined through an organisational strategy agreed in 2023, comprises three main parts:

- **building our network of wellbeing changemakers through clearer, more enticing offers and better data management.** Almost 5000 people subscribe to our monthly e-newsletter and 17,500 follow us on Twitter, 6,600 on Facebook, over 2100 on Instagram and about 850 on LinkedIn. We are planning to introduce a new Ambassador Programme during 2025.
- **managing the Share Shed – our travelling library of things - to help people improve their wellbeing in ways that are affordable and environmentally sustainable.** We currently run a weekly service to seven towns in south Devon. Since we opened in 2017, we have made over 6200 loans to over 3200 people from our inventory of over 350 items, saving an estimated £430,000 and 283 tonnes of carbon dioxide.
- **managing Eden Rise, our haven for wellbeing in the Devon countryside.** Last year, Eden Rise was used for 59 separate residential retreats and attracted over 1180 guests. We have recently installed more solar power to reduce our costs and emissions.

For further information on the Network of Wellbeing, visit our website www.networkofwellbeing.org.